

# **MINUTES OF THE GENERAL MEETING OF THE BIGFORK COUNTY WATER AND SEWER DISTRICT**

The General meeting of the Bigfork County Water and Sewer District was held on October 10, 2018 at the District office. President, Seth Price, presided.

## **ATTENDEES:**

*Directors:* Lloyd Ross, Bob Keenan, Tom Cahill, Seth Price  
*District Employees:* Julie Spencer, Mimi Wildeman,  
*Engineering:* Jeff Cicon P.E. Morrison Maierle  
*Public:* Zach Anderson Bigfork Fire Department Chairman

## **READ AND APPROVE MINUTES:**

The minutes of the September 2018 General Board Meeting were reviewed for approval. Price called for discussion. Hearing none, a vote was called. Keenan made a motion to approve, Cahill seconded and it was unanimously

*RESOLVED*, That the Minutes for the September 2018 Board Meeting be approved as submitted.

## **CONSENT AGENDA**

Price asked for discussion or changes Keenan stated he would like to add DEQ Meeting to the Consent Agenda hearing no other discussion Ross made a motion to approve, Cahill seconded and it was unanimously.

*RESOLVED*, That the Consent Agenda be approved with the inclusion of the DEQ Meeting

## **PUBLIC COMMENT**

None

## **OLD BUSINESS**

***Operations Report-*** Price asked if there was any discussion or questions regarding the report. Spencer notified the Board that she will be presenting at the Waste Water Pretreatment with emphasis on brewery. We are also setting up a walk through at Flathead Brewery on November 2<sup>nd</sup> time to be determined, Wildeman will send out email notice once a time has been decided upon. Price asked for any other discussion, hearing none the report was complete. Keenan made a motion to approve the Operators Report, Cahill seconded and it was unanimously.

*RESOLVED*, That the Operators Report be approved as submitted

## ***Engineering update, Jeff Cicon***

***Ramsfield #4 Task Order #34 Well and Electrical Improvements-*** We had a meeting at the Ramsfield well house on October 5, 2018 to discuss electrical improvements, electrical surge protection, inventory existing equipment, and discuss operation. The project will not include a second generator, which means only 2 of the 4 wells can operate at the same time during a power failure. We determined the best solution to protect the facility from voltage spikes is to include surge protection for the entire building as part of the project. The current surge protection only

protects only well #3.

- *Water Tank & Transmission Line and Access Easement* –we are currently exploring the possibility of constructing an access road and all options for the new tank site. The Board directed Cicon to set the meeting up with Pearce’s.
- *Blenn Street Services*, - Under Attorney Advisement

***Wastewater System Improvements-***

- *Task Order #33- Wastewater System PER and CIP-* Pending TSEP/RRGL staff ranking and legislative action.

***Montana Territory, LLC-*** No Engineering Update

***Mayport Harbor Pumps-*** No digging will be done until spring 2019

***Renewal of Fire Hydrant Agreement with Bigfork Fire Department-*** Price called for discussion Zach Anderson was present to sign on behalf of the Bigfork Fire Department. There was discussion on notifying the Home Owners Association in regards to keeping all Fire Hydrants clear of landscaping and snow removal, it was decided that both parties will work together to get the word out. Anderson encouraged the ongoing communication between both parties.

***County Transfer Station-*** No Update

**NEW BUSINESS**

***Annexation Petition for Vista Drive*** - after discussion Price asked if there was anything else that needed discussed, hearing none. Cahill made a motion to approve the Annexation Petition, Keenan seconded and it was unanimously.

*RESOLVED*, That the Annexation Petition for Vista Drive be approved as submitted

***City of Kalispell-*** Compost Site- Spencer gave notification of a meeting, discussion was had

**COMMITTEE REPORTS**

*Annexation, Main Extensions & Construction ..... Helberg & Cahill*

- TSEP Planning Grant- No Update
- Windsor Drive Property- Update was given in Engineers Report
- Pierce Easement – Update was given in Engineers Report
- 401 Windsor Dr. - No Update

*District Investments ..... Price & Ross*

- Purchase of Additional CD Investment – Spencer and Committee to meet at closing of Board meeting

*Employee Insurance, Compensation & Certification & Safety ..... Helberg & Keenan*

- Districts Health Insurance Renewal Options will be reviewed before November meeting
- Safety Policy Update –No Discussion

*Pretreatment Regulations ..... Cahill & Price*

- Tour November 2<sup>nd</sup> time to be determined

*Budget & Rate Structure ..... Helberg & Ross*

- No Update

*Rules & Regulations ..... Cahill & Price*

- No Update

*Farmland..... Helberg, Cahill*

- Spencer will contact the farmer in regards to winterizing the pivot.

## **COMMUNICATIONS**

Hammer, Quinn & Shaw

Imagine a Day With Out Water

DEQ-Keenan's Update

## **ADJOURNMENT**

Price called for a motion to adjourn. Cahill moved, Ross seconded and it was unanimously

RESOLVED that the public meeting be adjourned at 8:30 p.m.

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Secretary, Mimi Wildeman

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Minutes approved by:

President Seth Price